

# HKUST Water Sports Center

## Booking Guidelines and Conditions for use

The guidelines for individual booking of craft for self-practice is provided as below:

1. All eligible users must register with the HKUST WSC before their first booking of craft for self-practice. Please check [Types of Crafts and Conditions for Use of Crafts](#) for the details of prerequisite qualifications on related water sports before submitting your [Online Registration](#).
2. Registered users of aged 8 or above and below 14 must be accompanied by eligible adult users on a one-on-one basis when using the centre's facilities. Both children and the adult users must have the qualifications of booking and using of crafts. For sailing, the adult users must sail on the same craft with the children. For other crafts, the adult users must sail or paddle the same type of craft with the children.
3. Each individual user can book one craft only for a specific timeslot except the parent/guardian who need to accompany the craft user aged 8 or above and below 14 for taking part in water sport activities.
4. Individual booking of craft for self-practice will be scheduled from 1pm to 5pm on every Wednesday, Thursday and Friday, except public holidays. Two types of crafts will be available for each activity day. Monthly schedule on the availability of craft types will be released 10 days in advance.
5. Online Booking will be accepted from 10am on Monday to 5pm on Tuesday, for the bookings of Wednesday to Friday of next week on first come, first served basis. Only successful booking will be confirmed via mobile phone text message or email in advance.
6. User who is unable to take up a booked session should inform the centre staff by replying to our confirmation email at least 2 days in advance. Penalty will be levied on no-show.
7. All registered users aged 18 or above must sign the "Declaration for users aged 18 or above" on the booking form to confirm their physical fitness and swimming proficiency for participating in the particular water sports activity.
8. Registered users aged under 18 must seek consent from their parents/guardian/authorized person aged 18 or above in advance and sign the "Declaration for users aged under 18" which will be sent to them together with the confirmation email of booking.
9. On the event day, users should report to the centre at 12:45pm. All users should bring along their HKUST Identity Cards and document which can show users' date of birth.
10. All uploaded Certificates for registration will be verified once either on or before the event day in-person at the centre.
11. When participating in water activities, users should wear [suitable clothing and gear](#) as well as [toe and heel-protected rubber shoes](#) suitable for water sports (slippers or sandals are not allowed), and life jackets or buoyancy aids provided by the centres.

12. Centres will be closed due to [bad weather](#). The management may also exercise discretion to close the facilities when, in its opinion, that the facilities are unsuitable for use from safety or operation point of view. Please check on [Rule 6.4 on the Regulations Governing the Use of HKUST Water Sports Centre for details](#).

## **Booking Procedures for use of Crafts**

1. All eligible users must register with the HKUST WSC before allowing to book the craft for self-practice. Please check [Types of Crafts and Conditions of Use of Crafts](#) for the details of prerequisite qualifications on related water sports before submitting your [Registration](#) online.
2. Online Booking will be accepted from 10am on Monday to 5pm on Tuesday, for the bookings of Wednesday to Friday of next week on first come, first served basis. Only successful booking will be confirmed via mobile phone text message or email in advance.
3. User who is unable to take up a booked session should inform the centre staff by replying to our confirmation email at least 2 days in advance. Penalty will be levied on no-show.
4. On the event day, users should report to the Centre at 12:45pm. All users should bring along their HKUST Identity Cards and document which can show users' date of birth.
5. All uploaded Certificates for registration will be verified once either on or before the event day in-person at the centre.

Water Sports Center  
Dean of Students' Office  
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