Approval No. 批核編號

The Hong Kong University of Science & Technology Student Amenities, DSTO

Loan of Equipment Application / Record Form

		學生設施	物品信	昔用申請	記錄表						
Name of App	plicant 申請人	(Please submit the completed app University ID No. 學生/職員號碼	plication	iorm to LO	G3 Student Support & Activities Contact Tel 聯絡電話	Counter		ox 郵箱	Venue 使用均	也點	
Name of Society / Club / Department 所屬學生組職/ 部門					Nature of Activity 活動類別				Stamp of Society/ Club 社印		
Time Period	Required 借用時間				Signature of Applicant 申請。	人簽署			_		
From 由:	Time	Date			Date 申請日期				1		
To 至:	Time	Date			V A No. (C	.4: !				
I ime Period	of Activity 活動時間				Venue Approval No. (venue 活動場地批核號碼 〔請附場			requirea)			
From 由:	Time	Date									
To 至:	*										
Item No.	Item / Equipment 設施用	品	Qty 數量	Check Out Point 取物地點	Item Checked Out 借出物件	Sign 簽名			ecked In 物件	Sign 簽名	
Activities Cc 2. When using observe the 3. Those who i be charged / 4. Pirated soft 5. All equipme 6. The loan of 7. If drums or noise disturl *Users may be no-show or i	ents are in good working condition. Users must ounter if any item is damaged or not functioning any AV equipment, all users are advised to use instruction and/or operation procedure given by request, borrow or use any of the loaned equipm fined for the misuse, the loss of or damaged to ware and disc are not allowed. It is a criminal c ent cannot be taken outside of campus and trans equipment is free-of-charge, any fee-charging is loud music will be played, the stage must be se bance to the campus community. beld responsible for any loss and damage to the trresponsible use of the venues and equipment, as as well as cancellation of any approved book!	them with due care and must strict the ASC staff. nent are jointly and severally liable to the equipment. ffence. ferable. s not allowed. facing the Sun Dial to minimize the e facilities. Penalty may be levied of which may include a ban on booking	ly to e	2. 請小信 3. 如須不有負 4. 不所有有 5. 所有有 7. 如使用	告出之物品皆處良好狀態, 心使用一切音響物品,與損壞 正何不當使用、遺失或其他之 責有關維修、罰款光碟,使用 更用盜版軟件等帶出校外使 動品皆等帶出校外使 物品皆量大的一概不能 核或聲量大的損壞的責任。 超月停止訂場,而所有已批	意,費者用收須若開與用。負妻	皆出之注 皆包括係 上刑事 受他人係 日規以適當	注意事項和運作 計用之部門/學 責任。 使用。 或低聲浪對校園 當使用場地和記	作程序。 生團體或其打 國的滋擾。 设施,使用者		
				<u> </u>	Received by 接收物品姓名			Returned by	還物品姓名		
	Endorsement by Sponsor Department	t (for Non-SU Group ONLY)			University ID No. 學生 / 職員	號碼		University ID N	No. 學生 / 職員	號碼	†
Pick up	location: 取物地點: A) LG3 Student Support & Activi B) LG1 S.H.Ho Sport Hall (LG1作 C) LG4 Squash Court Counter (L D) FYT Sports Center (霍英東體	可善衡體育館) G4壁球場櫃檯)	1 (游泳	x池)	☐ Application Approved 不接 ☐ Not Approved 不接 ☐ Approved except ites	納	ked abo	ve 只接受部	份物品申請		
	E) Lawn Area (草場) F) LG4 Common Room (LG4 休年G) G/F Tsang Shiu Tim Art Hall (息室)	Const tel		Authorized Signature 授材	霍簽署					
				Date 日期							

The Hong Kong University of Science & Technology Student Amenities, DSTO

香港科技大學 學務長辦公室學生設施

List of Equipment Available for Loan to Student Groups 學生團體可借用器材概覽

Item No.	Item Description	器材名稱
В3	Tripod	攝/錄機用腳架
C2	Portable Mega Phone	手提擴音器(大聲公)
D1	Mic with Cable	有線咪高風
E1	Table Mic Stand	座檯式咪架
E2	Floor Mic Stand	座地式咪架
F1	80"Projection Screen	80吋投射銀幕
F2	50" Projection Screen (small size)	50吋投射銀幕(小型)
G3	Video Projector	影視投射器
G3a	Stand for Video Projector	影視投射器腳架
H2	Power Speaker Set (with 2 wireless mics)	重量級揚聲器組合 (連無線咪2 支)
H3	Speaker with Built-in Amplifier (with 1 wireless mic)	擴音揚聲器(連無線咪1支)
M1	Folding Type Table	可摺式摺檯
M2	PVC Chair	膠椅
M3	Notice Board (4' x 6')	水松告示版 (4' x 6')
M8	Stand Riser	合唱團台階
M10	Sand Bag	沙包
N1	Extension Cable Reel	拖板連插蘇座
01	Line-up Stand	排隊圍杆
SM01	Mobile Stage (1.22M x 2.44M)	摺合式舞台
SM01a	Stair with screws for Mobile Stage	摺合式舞台樓梯連螺絲
SM02	Mini Stage (0.6M x 0.6M)	小型舞台

Sports Equipment 運動器材概覽

Item No.	Item Description	器材名稱
SC01	Number Vest (set)	號碼背心
SC04	Score Board	分牌 (座地/座檯)
SC05	Electronic Scoreboard	電子分牌
SC07	Referee Stand (badminton)	羽毛球裁判椅
SC08	Folding Table	長摺檯
SC09	PVC Chair	膠椅
SC11	Bench (12")	平衡凳 (12")
SC12	Bench (18")	平衡凳 (18")
SC14	Marker Cones	標誌筒 (雪糕筒)
SB01	Basketball (indoor)	籃球 (室內)
SB02	Basketball (outdoor)	籃球 (室外)
SF01	Soccer	足球
SF02	Corner Flag (set)	角球旗 (一套)
SF03	Referee Flag (set)	旁証旗 (一套)
SF04	Red / Yellow Warning Card (set)	紅、黃牌 (一套)
SV02	Volleyball Post (pair)	插地排球柱 (對)

只可由有關校隊/屬會借用